Project

Client :

Contact person :

Telephone :   
  
Is the client familiar with Middle Point’s H&S policy?

yes

no, client will be informed on :

Position subcontracted employee :

Location of work/environment :

Tasks & Responsibilities :

Does an increase in risk emerge from:

* position?  no

yes i.e.:

* labour conditions?  no

yes i.e.:

* labour environment?  no  yes i.e.:

Introduction on the workplace by :

Requirements:

* Health & Safety training?  no

yes, i.e.  basic safety (VCA)

other, i.e. :

* additional medical examination?  no  yes
* language proficiency,  no

other than English?  yes, i.e. :

* safety passport?  no  yes
* personal protective equipment?  no

yes, i.e. :

Provided by  client  Middle Point

Subcontracted employee

Name :

Is the subcontracted employee informed about:

* position?  no  yes
* work location?  no  yes
* introduction?  no  yes
* H&S policy MP  no  yes
* timesheet policy MP  no  yes
* evaluation procedure  no  yes

(1wk, midterm, end of contract)

Is the subcontracted employee informed with regards to potential risks related to the position, work conditions and/or work environment?  no  yes

Does the subcontracted employee possess:

* H&S education?  no

yes  basic safety VCA

other, i.e. :

* safety passport?  no  yes
* personal protective equipment?  no

yes, i.e. :

Is the subcontracted employee aware of any medical conditions (allergies, ect.)?

no

yes, i.e. :

Date :

Employee :

Signature

Partner Consultant :

Signature