**Evaluation Cooperation Middle Point Legend E = Excellent**

*To be filled out by employee* **G = Good**

 **S = Satisfactory I = Improve**

**Name employee :**

|  |  |  |
| --- | --- | --- |
|  | Evaluation | Appraisal |
| I | S | G | E |
| **Guidance trough application process*** First impression
* Information procedures
* Information position(s)
* Interview process, planning & guidance
* Accessibility and communication
 |   | [ ] [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ] [ ]  |
| **Support at start of position*** Contracting procedure
* Relocation support
* Registration support
* Information procedures
* Information 'living in the Netherlands’
 |   | [ ] [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ] [ ]  |
| **Accompaniment during contract period*** Communication work processes (hour registration, holiday, sick-leave, etc.)
* Communication other issues (health insurance, tax rules, etc.)
* General contact
* Quality and organizing Dutch courses
 |   | [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ]  |
| **Additional remarks*** Initial idea, reality (of life in NL, work, etc.)
* Satisfied with current living conditions
* Other...
 |   | [ ] [ ] [ ]  | [ ] [ ] [ ]  | [ ] [ ] [ ]  | [ ] [ ] [ ]  |

**Signed**

Date :

Employee :

On behalf of Middle Point :