Project

Client :

Contact person :

Telephone :

Is the client familiar with Middle Point’s H&S policy?

[ ]  yes

[ ]  no, client will be informed on :

Position subcontracted employee :

Location of work/environment :

Tasks & Responsibilities :

Does an increase in risk emerge from:

* position? [ ]  no

 [ ]  yes i.e.:

* labour conditions? [ ]  no

 [ ]  yes i.e.:

* labour environment? [ ]  no [ ]  yes i.e.:

Introduction on the workplace by :

Requirements:

* Health & Safety training? [ ]  no

 [ ]  yes, i.e. [ ]  basic safety (VCA)

 [ ]  other, i.e. :

* additional medical examination? [ ]  no [ ]  yes
* language proficiency, [ ]  no

 other than English? [ ]  yes, i.e. :

* safety passport? [ ]  no [ ]  yes
* personal protective equipment? [ ]  no

 [ ]  yes, i.e. :

 Provided by [ ]  client [ ]  Middle Point

Subcontracted employee

Name :

Is the subcontracted employee informed about:

* position? [ ]  no [ ]  yes
* work location? [ ]  no [ ]  yes
* introduction? [ ]  no [ ]  yes
* H&S policy MP [ ]  no [ ]  yes
* timesheet policy MP [ ]  no [ ]  yes
* evaluation procedure [ ]  no [ ]  yes

(1wk, midterm, end of contract)

Is the subcontracted employee informed with regards to potential risks related to the position, work conditions and/or work environment? [ ]  no [ ]  yes

Does the subcontracted employee possess:

* H&S education? [ ]  no

 [ ]  yes [ ]  basic safety VCA

 [ ]  other, i.e. :

* safety passport? [ ]  no [ ]  yes
* personal protective equipment? [ ]  no

 [ ]  yes, i.e. :

Is the subcontracted employee aware of any medical conditions (allergies, ect.)?

[ ]  no

[ ]  yes, i.e. :

Date :

Employee :

Signature

Partner Consultant :

Signature